

## NLG L&EC - Role of Steering Committee

updated January 26, 2018

[http://www.nlg-laboremploy-comm.org/Steering\\_Comm.php](http://www.nlg-laboremploy-comm.org/Steering_Comm.php)

The **STEERING COMMITTEE** meets monthly via conference call (currently 3rd Friday of each month at 9AM Pacific, 10AM Mountain, 11AM Central, 12 Noon Eastern). It:

### A. develops **PROJECTS**

1. current national projects
  - a. supporting AFL-CIO Lawyers Coordinating Committee (LCC) program efforts, eg. worker centers, bringing more minority law students into labor law, immigrant labor rights, mass defense for labor demonstrations, voting rights, etc.
  - b. mentor program - [Angela Cornell](#)
  - c. Cuba support work - [Joan Hill + Dean Hubbard](#)
  - d. other international labor support work - [Joan Hill + Dean Hubbard + Jeanne Mirer + Art Read](#)
  - e. Section 7 project - [Henry Willis](#)
2. supports local committees and projects (New York, Philadelphia, Chicago, Bay Area)

### B. develops **PROGRAMS** for

1. proposes workshops to be suggested to LCC and develops own program for our annual breakfast at the **LCC annual conference** - [ALL](#)
2. **NLG Convention** workshops, panels, plenaries, etc. - [ALL](#)

### C. **APPROVES** all policy / program issues

1. requests for letters of support for actions, legislation, amicus, etc.

### D. **REVIEWS** finances (reports of income from dues and book) and votes on expenditures

### E. **builds** **MEMBERSHIP** through:

1. outreach to LCC members (right now via newsletters, dues solicitation, and “please join packets” to new people in the LCC book which arrives in fall each year)
2. outreach to NLG members (right now via newsletters, dues solicitation, and “please join packets” to new people in the NLG membership who self-identify as labor, employment, legal services attorneys - target people under Disability Rights, Economic Rights, Employment, Fair Labor Standards, Farm Labor/Worker, Labor/Union, Legal Aid, Pensions, Personal Injury, Public Interest, Sexual Harassment, Torts, Toxic Torts, Unemployment Ins, Voting Rights, WARN Act, Whistleblower, Workers’ Comp – **NOTE: there is no longer a directory and not sure how to find these people**)
3. outreach to other potential members (NELA, legal services, tort attorneys, work comp attorneys) (right now we don’t have the capacity to do outreach to these specific types of attorney in the same way as we do to the LCC)
4. mentorship program (right now this program isn’t functioning)

### F. **PROGRAM** + **ADMINISTRATIVE** tasks such as

1. reviewing annual budget ([Polly Halfkenny is Treasurer but retiring](#))
2. issuing a twice yearly newsletters ([Henry Willis is editor](#))
3. membership dues mailings and website upkeep ([open position](#))
4. email communications that members request - google list serve **ONLY** for those who paid membership dues in the last 2 or 3 years (the google list serve is moderated with an iron fist - it is NOT a discussion list serve)
5. preparing agendas and minutes and assuring followup at our twice yearly general meetings (at LCC and Convention) and our monthly conference calls
6. assisting the editor of our West Law labor law book get volunteers to update chapters ([Elise Gautier](#))
7. attending NEC meetings (is our representative on NEC and attends those meetings; Jeanne Mirer is also on the NEC and attends meetings but represents another committee)
8. promoting the Sugar Law Center ([John Philo](#))